



Kempton Park  
51 Maxwell Road  
Tel : 011 975 2771  
Fax: 086 6585011  
Cell: 084 674 0385

P.O. Box 4971  
Kempton Park  
Call Centre:086 100 0060  
SMS No: 33903  
Watts up:084 674 0385

URL: [www.taalct.co.za](http://www.taalct.co.za)

EMAIL: [info@taalct.co.za](mailto:info@taalct.co.za)

Isett Seta Accreditation Number: ACC/2010/06/771

Umalusi Accreditation Number: FET00799PA

DOE Exams Centre: 261602(Adult)

University of Cambridge Accreditation number: ZA265

Higher Education FET Registration number: 2012/FE07/025

Certificate No: 703-P

FET Examination Center Number: 0899998872

University of Cambridge Examination Centre: ZA265

School Registration Number: EN700400512

## **10. The Prospectus for the Students**

### **10.1 Introduction (Preamble)**

For the smooth running of the school and for purposes of mutual understanding between the teachers and students a document of this kind has to be put in place.

### **10.2 The Aims and Objectives of the Prospectus**

- (a) This document contains the rules and regulations of the school that govern the behavior of students in general.
- (b) As we are aware that our students come from various places in Africa, various homes and various cultural backgrounds, this document aims at harmonizing the diversities and differences they have into one family.
- (c) Their cultural diversity is appreciated but it must never have a negative impact in their staying together, particularly in the hostels.
- (d) The type of situation they are exposed to at Taal-Net Training Institution, is something they are going to experience in the near future when they enter tertiary institution as a result this situation puts them in an advantage.
- (e) This document aims at schooling our students to respect themselves, their teachers, their parents and any other visitor of the school.
- (f) Dealing with disciplinary and grievance procedures exposes them at an early stage to things that they are going to face in their various work places, hence it is good training for them.

### **10.3 School Calendar**

A school calendar for every academic year will be supplied to parents and students for their attention and perusal. Parents and students are earnestly requested to

strictly adhere to this school programme and the following salient points are of paramount importance.

- (a) All public school holidays will be observed by the school. Boarders on short holidays (that is one day holiday within a week) may not be expected to go home.
- (b) When the school re-opens, boarders must be brought back to the school a day before the school starts with tuition.
- (c) The time for student's arrival at the school should by all means be adhered to.

#### **10.4 Registrations and Examinations**

The school is registered with the Gauteng Department of Education. The curriculum it follows is the one prescribed by the above named department. Our final year students (Matriculants) write the final examinations set by the Gauteng Department of Education. The certificates they receive are issued by Umalusi / University of Cambridge and we also follow Cambridge curriculum and certificates are issued by the University of Cambridge.

#### **10.5 Farewell Function for the Matriculants**

The farewell function is a big academic function of the school. During this function, merit awards are given to the best performing students at the school. Students who have extra mural talents also receive awards. People of high academic profile and prominence are invited to address the students, parents and teachers on this red-letter day.

Experience has taught us that these motivational addresses enable our learners to perform excellently in the final examinations. We are proud to urge our parents and students to support this important occasion of the school.

The farewell party is therefore compulsory for all our learners and contributions to the success of this function are expected from every member of the Taal-Net Institute Community.

#### **10.6 Chapel Services**

Our services are non denominational, that is, they are not conducted according to a particular denomination's doctrine, but purely the Word of God and Jesus Christ.

Our services are conducted in the following fashion:-

- (a) Every month we have two revival services whereby the first revival service is conducted by the executive members of the S.C.O. (Students Christian Organization).
- (b) Every Sunday we have a formal service which starts at 09h00 to 11h00. Either an outside Pastor invited or a local Pastor is organized within the school to minister the Word of God to the students. Once a month we invite other youth Christians to come and fellowship with us.
- (c) From Monday to Thursdays during short break we conduct services as follows:
  - i. Mondays Intercession. (Praying for students, teachers and parents)
  - ii. Tuesdays Praise and worship

- iii. Wednesdays                      Teaching (Teach students how they must behave as Christians)
- iv. Thursdays                        Questions and answers (We allow students to ask Questions about Christianity)
- (d) We hold an S.C.O. Farewell function in September / October whereby well known Artists and Evangelists are invited. The S.C.O. executive members also receive certificates.
- (e) Every quarter we conduct Gospel Music Festival whereby well known Artists are also invited to guide and encourage the students.

It is our strong belief that for a student to be a balanced human being, all aspects of his/her life should be fully attended viz., social, academic, Psychological and most importantly the spiritual aspect. Our church services are compulsory to all students. A bible is also recommended for each student.

## **10.7 School Uniform**

The school uniform for Taal-Net Training Institute will be available and sold at the school. The uniform is exclusively Taal-Net's Uniform and it cannot be purchased at any shop. It comes directly from the factory to the school. (The uniform refers to jerseys, tunics, ties, school shirts, sports shorts, etc.)

## **10.8 Attention is drawn to the Following:**

- (a) All clothing must be clearly marked.
- (b) Name tags, in **BOLD BLACK PRINT**, should be sewn onto the back of the tunics, trousers, shorts and onto the collar of the shirts.
- (c) Tekkies and school shoes should be clearly marked, either inside or on the instep.
- (d) Watches should be clearly marked.
- (e) Students should keep spare tags in the event of new purchases.
- (f) Sport clothing and equipment must be clearly marked.
- (g) Any valuable items and money must always be deposited into the office and the students can always take it when they want to make use of it.

## **10.9 Clothing List**

### **10.9.1 Uniform List: Boys**

1 x School Jersey with School Badge  
 2 x Pairs of Long School Trousers  
 2 x Long Sleeved White Shirts  
 2 x School Golf Shirts  
 1 x Black School Shoes  
 1 x Black Leather School Belt  
 1 x School Tie  
 1 x Pair White Tekkies  
 1 x Blue Jean  
 1 x Pair Sport Shorts  
 2 x Short Sleeved White Shirts  
 2 x Grey Socks

### **10.9.2 Boarding Requirements for Boys**

2 x Pairs Pajamas  
 1 x Pair Slippers  
 1 x Toilet Bag

1 x Duvet & 2 x Duvet Covers (Blue in colour)  
2 x Fitted Sheets (Blue in Colour)  
2 x Pillow Cases (Blue in Colour)  
1 x Pillow  
1 x Warm Rug (Winter)  
1 x Shoe Cleaning Kit  
1 x Trunk & Padlock  
1 x Plate  
1 x Mug  
1 x Spoon  
1 x Bowl (Porridge)  
2 x Towels

**NB: Every Article including shoes must be clearly marked with the Student's Name.**

## **10.10 Clothing List: Girls**

### **10.10.1 Uniform Requirements for Girls**

2 x School Tunics  
6 x Pairs of Short White Socks  
1 x Pair of Black School Shoes  
2 x Long Sleeved White Shirts  
2 x Short Sleeved White Shirts  
2 x Short Sleeved White Shirts  
1 x Pair White Tekkies  
1 x Pair of Sports Shorts  
1 x School Jersey  
2 x Grey Long Trousers

### **10.10.2 Boarding Requirements for Girls**

2 x Pairs Pajamas / Nighties  
1 x Pair of Slippers  
1 x Dressing Gown  
1 x Warm Rug (Winter)  
1 x Pillow  
2 x Fitted Sheets  
1 x Duvet & 2 x Duvet Covers  
2 x Towels  
1 x Trunk & Padlock  
2 x Pillow Cases  
1 x Plate  
1 x Mug  
1 x Spoon  
1 x Bowl (Porridge)

**NB: Please make sure that all items are Clearly Marked.**

## **10.11 Correspondence**

All routine boarding matters, health matters should be addressed to the Boarding Masters and the Boarding Mistresses concerned (House parents).

The House parents' contact numbers of the Nelspruit Campus are as follow:

- (a) Matron: **011**
- (b) Boarding Master: **011**

All other school matters should be addressed to the school's main offices. Please remember that letters or faxed correspondence is the preferred method of communication between the school and parents. Written correspondence reduces the possibility of misinterpretation and poor communication.

### **10.12 Day Scholars Transport**

- (a) Students who stay outside the school Campuses organize transport for themselves or school will assist them.
- (b) The transport for day scholars should arrive at the school at 07h30.
- (c) The students must be picked up at the school at 07:30.
- (d) Those who are doing grades 10, 11 and 12 will be picked up at 16h00, when the evening studies end. (The evening studies are on Mondays, Tuesdays, Wednesdays and Thursdays).
- (e) Day scholars should also take note that when Saturday classes start, the Saturday classes are regarded as normal school days. (These classes start at 08h00 and finish at 13h00).

### **10.13 General Rules for Boarders**

- (a) The daily routine of the boarding house is the basic rules and **must be adhered to** by all boarders.
- (b) Each boarder is responsible for making his or her bed in the morning and this is to be done prior to the morning roll call.
- (c) The boarding houses are out of bounds during the course of the school day with the exception of the time required to change for the afternoon programme.
- (d) Attendance is compulsory at all meal times unless the House staff has granted prior permission.
- (e) Entry to a fellow boarder's bedroom is forbidden without permission.
- (f) Cash and valuable documents should be left in safekeeping with the office.
- (g) All pocket money will be in safe keeping with the office and may be withdrawn at the designated times.
- (h) Television may only be watched at designated times. Failure to adhere to this rule will result in the forfeiture of this privilege.

### **10.14 Discipline**

Parents and scholars should be aware that the possession or taking of any illegal drug is strictly forbidden and will result in expulsion. Furthermore, repeated truancy, possession of pornographic material and the possession or consumption of alcohol or the smoking of cigarettes and dagga is forbidden at all times in all places while at or representing Taal-Net Training Institute. Failure to comply with these rules is likely to lead to expulsion. The same applies to a scholar who drinks alcohol or smokes in public while dressed in clothing which distinguishes him or her as a Taal-Net scholar, or while travelling home on public transport or participating in school functions or tours when not in school uniform.

We also believe that any behavior after school hours, during the holidays or mid-term breaks which may reflect badly upon the name of the Institute, or bring discredit to the Institute in any way, becomes a school matter and action from the Institute can be expected.

If the above reads as “old fashioned”, Taal-Net is proud to endorse those valued of behavior and characters which are timeless.

### **10.15 Code of Conduct**

This code of conduct applies to all students of Taal-Net Training Institute of all categories.

- (a) Consistent with the right of each individual to freedom of conscience, opinion and expression and with the need for there be a free exchange of views amongst members of the community of the Institute, and of properly invited visitors, to express their views on the platforms of the Institute provided such views are not supportive of violence or of the infringement of the dignity and fundamental individual rights of others.
- (b) Consequent upon (a) above, it is an offence for anyone to interfere by violence, threats of violence, or any other means, with the right of others to express their view by means of speech, writing or print, or other media dealing with the matter.
- (c) It is also an offence for anyone to use the freedom of expression allowed within the Institute to make statements or propagate views or encourage actions that threaten or infringe the dignity or the right of others.
- (d) Under no circumstances will any form of violence threats of intimidation be tolerated within our community. Violence, threats of violence and intimidation are particularly repulsive within a community of high learning institutions committed to reasoned debate, and behavior by any individual within the institute’s community which either causes or threatens to cause harm to another individual or damage to property is unacceptable.
- (e) Further, because of the sensitivities involved in the present circumstances, acts which are clearly designed to be provocative and thus likely to cause acrimony or client conflict will not be tolerated.

### **10.16 Rules for Students**

- (a) Every student, by signing the official registration form of the Institute, becomes subject to the rules of the Institute contained, or referred to, in this document.
- (b) In terms of the Rules for Students Discipline there are three forms of breach of discipline which could result in disciplinary action, namely,
  - i. “Offence”
  - ii. “Misdemeanors”
  - iii. “Misconduct”

#### **10.16.1 Offence (Serious Crime)**

A contravention of any of the following rules is an offence.

- (a) No student shall damage, deface or destroy any building, furniture, equipment, books or other property owned or controlled by the Institute or upon the precincts of the Institute.
- (b) No student shall bring onto, possess, use or supply on any premises owned or controlled by the Institute any dependence – producing drugs as defined in section 1 of the Abuse of Dependence – producing substances and rehabilitation Centres Act 41 of 1971.
- (c) No students, while on property owned or controlled by the Institute shall:
  - i. Discharge any fire- arm, or

- ii. Harm or threaten to harm any other person with a fire- arm or dangerous weapon.
- (d) No student shall, while on any premises owned or controlled by the Institute or while participating in any activity of the Institute, commit any act which amounts to crime and common law.
- (e) A student shall not occupy or be present upon any property or premises owned or controlled by the Institute after being required to leave such property or premises by a member of staff of the Institute acting within the scope of his duties.
- (f) A student shall not obstruct, or attempt to obstruct, members of staff in the performance of their duties.
- (g) No student shall un lawfully threaten another person with hurt, harm, damage or reprisal.
  - i. To act or refrain from acting in any particular manner or
  - ii. To participate or not in any boycott, strike or stay away from any academic, ceremonial or social activity at the Institute.
- (h) No student shall
  - i. Improperly use the name of the Institute or
  - ii. In any case whatsoever use or display the armorial bearings or logo of the Institute without management.

#### **10.16.2 Misdemeanor (Minor Offence)**

- (a) A contravention of the following rule is a misdemeanor**
  - i. No student shall, except with the permission of the Management bring or possess on any premises owned or controlled by the Institute any fire- arm or other dangerous weapon or explosive substance.
  - ii. No student shall, while on any property owned or controlled by the Institute, or at any function of the Institute or ceremony, behave in a noisy or riotous manner, or in such a way as to be a nuisance to other students or to any member of the staff or guests of the Institute,
    - A student shall obey any lawful order of a member of staff.
    - A student shall produce a student identity card upon lawful request by any member of staff.
- (b) Any act, the performance of which is defined by Rule 10.16.1 as an offence may be charged as a misdemeanor under this rule if, in the opinion of the President the act charged, if proved, would not warrant the penalties prescribed for an offence.
- (c) Any act, the performance of which is defined by Rule 10.16.3 below as misconduct may be charged as a misdemeanor under this rule if, the opinion of the President the act charged, if proved, could warrant the penalties prescribed for a Misdemeanor.

#### **10.16.3 Misconduct (Bad Behaviour)**

- (a) A contravention of the following rules is a misconduct:**
  - i. No student must misbehave when participating in any activity, academic or non-academic of the Institute, within or without the.....
  - ii. No student shall within or without the precincts of the Institute behave in a manner that tends to bring discredit or disrepute upon the Institute.
- (b) Posters or notices emanating from a student or student society shall not be displayed without the prior approval of the (CMB).
- (c) A sport club, society or other body shall obtain the prior permission of the School Management for any tour or similar activity which involves the absence of students from classes.

- (d) A student who intentionally or negligently causes damage to any property owned, possessed or occupied by the Institute shall make good such damage.
- (e) Any act, performance of which is defined as a misdemeanor, may be charged as misconduct under this rule if, in the opinion of the President the act charged, if proved, would not warrant the penalties prescribed for a misdemeanor. Penalties for the contravention of the Rules for students discipline will always be determined by the disciplinary committee of the Institute. The Disciplinary Committee of the Institute will be constituted by members of CMB, staff representatives, and the Management of the Institute.

#### **10.17 General Procedures to be followed when a Child is Sick**

- (a) Children with chronic diseases must be reported to the office during the first term (Preferably on arrival).
- (b) Parents must give their children the medical aid cards for doctor's consultations and purchase of the prescribed medication.
- (c) The ill child is to report to the House Master / Mistress.
- (d) Should the illness warrant a consultation with the doctor, the ill child will be taken to the hospital by the school transport or an ambulance can be called upon the case of an emergency.
- (e) Records of all medication must be kept in the medical register where times and dosages administered are recorded.
- (f) Parents must be contacted where need arises. Every effort will be made not to alarm parents living far away unnecessarily.
- (g) Should the ill child be confined to bed in the boarding house, he/she will be monitored hourly by the House Master / Mistress. The ill child's roommate will be requested to bring all meals to their ill friend.
- (h) Any child who has contracted an infectious disease that could possibly place other boarders at risk will be sent home.

#### **10.18 Medication**

No pupil may self-administer any type of medication without the prior consent to the doctor and House Master or Mistress.

Please inform the House Master should your son or daughter require any type of prescriptive or non-prescriptive medication whilst at school.

#### **10.19 Noise**

The rule in both boys and girls boarding houses is to keep the noise level to a minimum. Students often study outside the official preparation times and respect for low noise level should be observed at all times.

#### **10.20 Radios and Similar Equipment**

- (a) **No radios** are allowed at the school premises (a radio for educational purposes will be provided by the school)
- (b) **No TV** is allowed at the school premises (only school TV's will be supplied to students to be watched at designated times).
- (c) Electrical equipment should be kept to a minimum for safety reasons.
- (d) No kettles are permitted in the rooms by may be used in the kitchen areas.
- (e) In the interest of fire prevention, no electrical blankets or heaters will be allowed in the boarding house.



## 10.21 Out of Bounds

Any pupil leaving the designated Institute Estate without permission of the Principal, will result in firm disciplinary action being taken. "Bunking out", will not be tolerated under any. The boarding houses are out of bounds to day scholars. No scholar must enter any of the teachers' residence without the teachers and the school management consent. Bounds are defined as the areas within the boundaries of the school fence and various exit roads. Scholars may not walk on the grass quadrangle between lessons. Boys are not allowed to go to the girl's hostels and visa versa.

## 10.22 Pocket Money

Parents should provide their children with sufficient monies appropriate to their needs. Large sums of money should be given to the Boarding Master for safekeeping. Parents are urged not to give their children unnecessary money to avoid misuse of such money. If students have unnecessary surplus money, they tend to use it buying drugs or alcohol. The parents can deposit the pocket money of their children into the school account. The deposit slip must always be faxed to the school.

## 10.23 Compulsory Saturday Classes

These classes are also compulsory especially for the matric students.

## 10.24 Telephones / Cell Phones

- (a) Our Campus has one telephone line and one line for the fax. Student are not allowed to use the telephone in the offices but only be allowed on emergency cases.
- (b) No student is allowed to bring a cellphone on the premises of the school.
- (c) Should a student be found using a cell phone such a cell phone will be **confiscated** from the student and it will never be given back to him/her.
- (d) In case of an emergency, parents should use the following numbers to contact their children or to find out about their welfares:
  - i. Matron: **To be provided**
  - ii. Boarding Master: **011 051 8896**

## 10.25 Term Beginning and End Arrangements

### (a) First day of term Arrangements

All boarders are to be back in time for roll call at 14h00 on the date given. If for some reason a boarder cannot/will not be back in time, his/her Housefather or mistress must be informed at the earliest possible moment.

### (b) Last day of Term Arrangements

Pupils are normally allowed to leave at 12h00 on break up day AND **NOT BEFORE**. Parents are earnestly requested not to seek permission for pupils to leave school before the official break up-time, as this becomes disruptive to the academic programme.

## **10.26 Textbooks**

- (a) Textbooks and study guides will be made available in the school's book shop.
- (b) Parents are requested to financially prepare themselves for the purchase of books as early as possible to avoid delays in starting with effective teaching and learning in January.
- (c) The list of prescribed books will be made available four months in advance for the next academic year.
- (d) Books are to be purchased from the bookshop and no teacher is allowed to sell books to the students in his private capacity.

## **10.27 Torches**

It is essential that all boarders own a torch. Thunderstorms on occasion results in power failures in the boarding houses. No torches on Taal-Net campus.

## **10.28 Travel Arrangements**

During closure and re-opening of schools, parents are responsible for booking their sons or daughters bus tickets to and from the school. The school can assist in such arrangements if asked by parents or students themselves.

## **10.29 Tuck**

- (a) All foodstuffs brought to the school must be in suitable containers.
- (b) A lockable tin or box, the size of an average cake tin is preferable.
- (c) A tuck shop is available for the purchases of "in between snacks".

## **10.30 Taal-Net Institute Expectations**

### **10.30.1 Guidelines for a Boy's General Appearance whilst at Taal-Net Training Institute**

- (a) Hair must be worn in natural colours (no peroxide).
- (b) No undercuts or steps.
- (c) Hair must not touch your collar, ears or eyebrows.
- (d) No less than a number "3" hairstyle is allowed.
- (e) No earrings may be worn.
- (f) No bracelet (with exception of the Medic alert bracelet).
- (g) Shirts must be tucked in at all times and the collar must be worn outside when wearing a blazer or jersey.
- (h) Under no circumstances must boys be found wearing caps or hats on the school premises.
- (i) Only white T-shirts may be worn under the school shirt.
- (j) Sport shorts must be above the kneecap.
- (k) Long pants must touch the shoe, but not the ground. Only school regulation pants may be worn.
- (l) Regulation brown school shoes are to be worn and be clean and polished at all times.

### **10.30.2 Guidelines for a Girl's General Appearance whilst at Taal-Net Institute**

- (a) Hair must be natural colour. If you wish to add low/high lights, they must be similar to your natural colour.

- (b) Only one pair of earrings may be worn, these must be small studs or small sleepers.
- (c) No make-up, ring and bracelets (with exception to the Medic alert bracelets).
- (d) Only clear nail varnish may be worn.
- (e) Only chains containing a religious symbol may be worn in their silver or gold, chains must be concealed under the shirt.
- (f) Shirt must be tucked in at all times and the collar must be worn outside when wearing a blazer or jersey.
- (g) Skirts may not be rolled up at the waist.
- (h) Short white socks must be worn and turned over the ankle, not pulled half way of the calf.
- (i) Regulation brown school shoes must be worn at all times.
- (j) The wearing of hot pants under sports skirts is allowed provided the hot pants.....

### **10.30.3 Advice on Good Manners**

- (a) Pupils should be kind, courteous and helpful to one another and any visitors to the school.
- (b) Greeting and standing up in an adult's company should be second nature.
- (c) All scholars should allow a senior pupil or staff member to enter or exit/leave doorway or room ahead of them e.g. matriculants should enter or leave a room ahead of a scholar in lower grade.
- (d) Boys are strongly advised to show courtesy to girls by allowing the girls to enter and exit the classrooms first.
- (e) Swearing and profanity is not allowed.
- (f) Directive given by the Academy staff members at School or boarding Mentors directives should be adhered to at all times.
- (g) Always remember to say "please" and "thank you".
- (h) Littering of any nature will not be tolerated.
- (i) Vandalism on school furniture and or any school property will never be tolerated.
- (j) Should a student be found breaking any school property, he/she will be expected to pay for its repairs and such a student will face a serious disciplinary procedure.

### **10.30.4 Expectations on the Social Aspects Life at Taal-Net Institute**

- (a) Scholars are encouraged to support and attend school socials.
- (b) Public fraternization and displays of affection (holding hands, kissing, cuddling etc) at social or during school hours is expressly forbidden.
- (c) Smoking or drinking of alcoholic beverages is strictly forbidden.
- (d) No love affairs among students are allowed.

### **10.30.5 Expectations of Sporting Behaviour both as a Player and Supporter**

- (a) All teams representing Taal-Net Institute are to wear their number ones when travelling to away games e.g. touring another school.
- (b) All scholars attending Taal-Net Institute are very strongly encouraged to attend and support all sports games.
- (c) A high degree of sportsmanship is expected when representing Taal-Net Institute, both on and off the field.
- (d) "Back-chatting" of sporting officials will not be permitted.
- (e) Good school spirit and support is welcomed at all sporting functions.

### **10.31 Grooming and General Neatness**

No piercing may be visible in school or sports uniform. When the school jersey is worn, the sleeves are to be worn down.

### **10.32 Leadership**

The CMB group within the school is an elected representative acting on behalf of the scholars of Taal-Net Training Institute. All scholars are strongly encouraged to approach this representative with ideas and suggestions, which could benefit Taal-Net Institute. The CMB plays a very important role at the school. This body involves itself in counseling and guiding those students who have peer group problems and many other problems which cannot sometimes be solved by teachers. Over and above this the CMB in consultation with the teachers is responsible for organizing school educational tours and academic ceremonies of the school.

### **10.33 Offices of Taal-Net Training Institute**

The School "Taal-Net Training Institute" is growing from strength to strength. The following are the offices, the contact persons and the addresses thereof:

#### **10.33.1 Kempton Park Office**

Contact Person:

Tel: 011 975-2771

Fax: 0866585011

Cell: 0832471061

E-mail: [info@taalct.co.za](mailto:info@taalct.co.za)

51 Maxwell Street  
Kempton Park

#### **10.33.2 Johannesburg Office**

Contact Person:

Tel: 011 333-0916

Fax:

Cell:

E-mail: [Johannesburg@taalct.co.za](mailto:Johannesburg@taalct.co.za)

128 Market Street, Cnr Von Brandis  
Mr Price Building, 3<sup>rd</sup> Floor  
Johannesburg  
[www.taalct.co.za](http://www.taalct.co.za)

### **10.34 Fees Structure for the Following Academic Year**

- (a) The Management of the Institute is trying by all means to keep the Institute's fees as affordable as possible because its major purpose is to empower the nation through education as it is clearly stated in our mission statement.
- (b) Fees of the Institute are preferably paid in advance and they can be paid either quarterly or monthly.
- (c) All outline fees will always be given to you on request. NB: If there is something you do not understand regarding the fees outline, please direct your queries and questions to the main offices. There will always be

someone to help you and give you clarity on any matters pertaining to the school.

### **10.35 Extra-Mural Activities**

#### **10.35.1 Introduction**

We are a school that takes sports into serious consideration. "A non playing child becomes a dull boy or girl". We believe that in order to mould a child into a total adulthood, all aspects of balanced growth should be taken into consideration, namely, spiritual, mental and physical aspects. Hence our students have a congested sporting programme for the year.

#### **10.35.2 Sporting Codes**

The following sporting codes are available at Taal-Net Training Institute:

- (a) Soccer
- (b) Netball
- (c) Table Tennis
- (d) Basket Ball
- (e) Volleyball
- (f) Chess
- (g) Soft Ball and
- (h) Swimming

#### **10.35.3 Times for Sports**

There are plenty of sports trips that we undertake between January and June. Our season of sports is from February to June. After June we only play our own league matches. Sporting at Taal-Net Institute is done Wednesdays and Saturdays.

#### **10.35.4 Participants**

All students of Taal-Net Training Institute are expected to take part in sports not unless they are physically disabled.

### **10.36 Cultural Activities**

- (a) Our school takes cognizance of the fact that all the students come from various cultural backgrounds.
- (b) This institution does make provision to cater for cultural activities, as a way of showing recognition and appreciation to diverse cultures which our students represent.
- (c) Out school calendar is designed in such a way that it accommodates the staging of a cultural day, especially in the second term of that academic year.
- (d) This arrangement was made with an aim of promoting the spirit of unity within the cultural diversity prevailing at the institution.
- (e) The students form part of the school's cultural committee.

### **10.37 Declaration and Undertaking**

I declare that I have thoroughly read the prospectus of Taal-Net Training Institute, and I undertake to comply with the rules, regulations and decisions of the Institute, and any amendments thereto, which may be applicable to students in general and/or to the field of study for which I am registered.

Having read and understood the contents of the Institute's prospectus, I further undertake to pay the fees of the Institute as stipulated in the Institute's fees structures, as well as legal costs on an attorney at a client scale should the Academy take legal steps against me as a result of my default.

Student's signature: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/20\_\_\_\_

Parent's signature: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/20\_\_\_\_

Taal-Net Officer's signature: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/20\_\_\_\_

## **11. Conclusion**

This information booklet was compiled and put in place by the President of Taal-Net Training Institute, \_\_\_\_\_ in \_\_\_\_\_ 2013.

The copy right of this booklet remains at all times the intellectual property of Taal-Net Institute. No one is allowed, for any reasons whatsoever, to photo- copy any part of this booklet or the whole part thereof. Any person who violates the copy right laws and regulations will be prosecuted.

I hope and believe that the compilation of this booklet will help prospective parents, prospective students and our teachers to have an understanding as to how Taal-Net Training Institute operates and runs its affairs.

This will also help the school itself to serve the community entrusted to it with love, respect, dignity and honesty. Through this common understanding, Taal-Net Training Institute will always be in a position to maintain its academic standards, discipline and its reputable results. This school therefore will always grow from strength to strength. Long live Taal-net Training Institute!!!